

MEMBERS OF THE PUBLIC WILL BE PERMITTED TO PARTICIPATE IN THIS MEETING by teleconference by calling 1-301-715-8592 and entering Meeting ID number: 842 1432 2915

Passcode: 765394 or by visiting Join Zoom Meeting at:

<https://us06web.zoom.us/j/84214322915?pwd=YU9TNWY3V2dtSDJSQUN5THF4aWg3Zz09>

Organizational Meeting  
Council Chamber, Smyrna Town Hall  
27 S. Market Street Plaza, Smyrna, Delaware

May 3, 2023 – 6:30 PM

#### Agenda

1. 6:30 PM - call to order
2. Pledge of Allegiance
3. Roll call
4. Additions/deletions to published agenda
5. Report of the Election Board
6. Swearing-in ceremony
  - a. For Mayor
  - b. For Council Member
7. Council appointments
  - a. Vice Mayor
  - b. Council Secretary
  - c. Recording Secretary
8. Set time and place for council meetings
  - a. Previously 7:00 PM on the first and third Monday of every month except for legal holidays when meetings are held the following night (Tuesday)
9. Authorized signatures for bank accounts

#### ACCOUNT

- a. Safe Deposit Box

#### PRESENT SIGNATURE

Mayor  
Town Manager  
Director of Finance  
Council Secretary  
(any two of four)

- |                                                                                              |                                                                                         |
|----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| b. Meter Deposit Account                                                                     | Mayor<br>Town Manager<br>Director of Finance<br>Council Secretary<br>(any two of four)  |
| c. Payroll Account                                                                           | Mayor<br>Town Manager<br>Director of Finance<br>Vice Mayor<br>(any two of four)         |
| d. General Fund                                                                              | Mayor<br>Town Manager<br>Council Secretary<br>Director of Finance<br>(any two of four)  |
| e. Town of Smyrna Employees' Pension Fund                                                    | Mayor<br>Director of Finance<br>Town Manager<br>Vice Mayor<br>(any two of four)         |
| f. Smyrna Police Pension Fund                                                                | Mayor<br>Director of Finance<br>Town Manager<br>Vice Mayor<br>(any two of four)         |
| g. Wilmington Savings Fund Society <ul style="list-style-type: none"><li>• Savings</li></ul> | Mayor<br>Town Manager<br>Director of Finance<br>Council Secretary<br>(any two of three) |
| h. Town of Smyrna/ACH                                                                        | Mayor<br>Town Manager<br>Council Secretary<br>Director of Finance<br>(any two of four)  |
| i. On-Line Payment <ul style="list-style-type: none"><li>• Checking Account</li></ul>        | Mayor<br>Vice Mayor<br>Town Manager<br>Director of Finance<br>(any two of four)         |

- |                                                                                                                        |                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| j. PNC/Advisors                                                                                                        | Mayor<br>Vice Mayor<br>Town Manager<br>Director of Finance<br>(any two of four)                       |
| k. Minor Capital Projects                                                                                              | Mayor<br>Vice Mayor<br>Town Manager<br>Director of Finance<br>(any two of four)                       |
| l. Smyrna Slum Clearance and Redevelopment                                                                             | Mayor<br>Town Manager<br>Director of Planning<br>RDA Treasure<br>RDA Chairperson<br>(any two of four) |
| m. Smyrna Slum Clearance and USDA Grant Account                                                                        | Mayor<br>Town Manager<br>RDA Treasurer<br>RDA Chairperson<br>(any two of four)                        |
| n. WSFS - American Rescue Plan Act Account <ul style="list-style-type: none"> <li>• (ARPA) Checking Account</li> </ul> | Mayor<br>Town Manager<br>Director of Finance<br>Vice Mayor<br>(any two of four)                       |
| o. WSFS - American Rescue Plan Act Account <ul style="list-style-type: none"> <li>• (ARPA) Checking Account</li> </ul> | Mayor<br>Town Manager<br>Director of Finance<br>Vice Mayor                                            |
| p. Money Market (ARPA)                                                                                                 | Mayor<br>Director of Finance<br>Vice Mayor<br>(any two of four)                                       |

10. Committee appointments

12. Adjournment

Posted 04/26/2023 at 4:30 PM (#1)

NOTE: This agenda as listed may not be considered in sequence. This agenda is subject to change to include additional items, including Executive Sessions, and/or deletion of items, including Executive Sessions that arise at time of meeting.